

Office of Equity and Civil Rights
Wage Commission Minutes
April 1, 2021

Participating in the meeting via Cisco Webex were Commissioners Sheryl Wood (Chair), Ally Amerson, John Barber, and Caryn York. Also participating in the meeting were Dana P. Moore (Chief Equity Officer and Director), Cedric McCray (Deputy Director), Andrea Williams (Supervisor), James Peyton, Aracely Stafford, and Melanie Babb.

I. Call to Order/Welcome/Introductions

- a. The meeting was called to order at 3:05 p.m. by Chair Wood.

II. Updates

- a. Andrea Williams
 - i. Spiniello Companies/Thomas Construction – Sub-contractor for Spiniello
 - 1. Requested a postponement
- b. Chair Wood
 - 1. Reminded participants that all meetings are open to the public with the exception of the settlement conference.
 - 2. Action: Chair Wood and Ms. Williams will discuss decision letters regarding Anchor construction and CSI.
- c. Deputy Director McCray and Ms. Williams emailed information on the Lorenz case to Commissioners.
- d. Ms. Drummond emailed the check list for Open Meetings to Commissioners and staff.

III. Items for Approval

- a. February 4, 2021 minutes were approved and accepted.
- b. March 4, 2021 minutes were approved and accepted.

IV. Director's Report

- a. Deputy Director McCray gave highlights
 - i. Administration
 - Meetings
 - Legislative Reference
 - Council Bill 969 regarding Wage Commission cases and contracts
 - Commissioner York spoke about Project Labor Agreements (PLA's) and Legislation sponsored by Councilman Bullock
 - Pre-bid Meeting
 - Trainings
 - Labor Trafficking grant - education and outreach
 - Urban Land Institute Conference 3/16-17
 - OECR Fair Housing Month Virtual Events - April
 - Next Wage Commission Meeting – May 6, 2021
- b. **Chief Equity Officer and Director Dana Moore**
 - i. Joined the meeting
- c. **Data**
 - 19 Wage Cases closed - March
 - Penalties and fines
 - March = \$ 6,970.00

- Late Payroll Violations Assessed
 - March = 6 Late Payroll Violations
 - Late Payrolls Sent to Collections = 42
 - \$32,990.00 Value Sent to Collections
 - 2 violations disputed (Hearings requested)
 - \$569,600.00 - Value of Investigation Fines and penalties assessed
- Organizational Updates/Improvements
 - LCP Tracker implementation in process
 - Ms. Williams gave an update on Labor Legislation discussions with Councilman Burnett's – Drafted letter in review

V. Discussion

a. Melanie Babb

- i. Update on By-Laws
- ii. Commissioners submitted feedback and changes to the By-Laws to Ms. Babb
- iii. Commissioners and staff had a brief working session of the By-Laws
- iv. Action: Ms. Babb will make all changes and submit to the Commission before the next meeting.
- v. Action: Director Moore and Chair Wood would like to add procedures on Hearing Officers. Director Moore will get information on the Environmental Control Board's Hearing Officer procedures.

VI. Settlement Conference

a. General Council for Spiniello Companies and Thomas Construction (Sub-contractor for Spiniello)

- i. Investigator Stafford gave an overview of the case
- ii. Spiniello Companies requested a postponement of the hearing
 1. Decision: Settlement conference postponed until May 6, 2021

VII. Executive Session

a. No closed session

VIII. Closing

There was no further business, and the Commissioners voted to adjourn.

There being no further business, the meeting was adjourned at 4:38 PM.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights